



## **Recruiting Project Interns – Drink Without Waste**

### **Internship period: Jun – Aug 2022**

*Drink Without Waste* is an initiative led by the Single-Use Beverage Packaging Working Group, a coalition of beverage manufacturers and importers, waste handlers and recyclers, institutions, retailers and NGOs in Hong Kong focused on reducing waste from beverage consumption. Established in September 2017, we seek to reduce the volume of used beverage packaging going to waste by 70 to 90% in 2025. See <https://drinkwithoutwaste.org/>

**We are looking for interns.** Minimum 3 days per week of 3 months (44 days in total) with flexible working hours. A stipend will be provided at the end of the internship. Tasks are adjustable to the needs of the project and the talents and interests of applicants. We are seeking assistance with campaigning and projects.

**Application procedure.** Interested candidates should email [nick@drinkwithoutwaste.org](mailto:nick@drinkwithoutwaste.org) by 27 May 2022 with the available date, curriculum vitae, cover letter, writing sample(s) and portfolio (if any).

*Personal data provided will be used for recruitment purpose only.*

### **Communications and Outreach (Vacancy: 1)**

#### **Description**

The intern will work closely with our campaign team to support our upcoming campaigns to address the issue of beverage packaging waste in a communications role. This will include creating posts on our social media channels and generating ideas on how we can tell our stories to communicate our objectives to the public. The intern will learn how an NGO works with different stakeholders and prepare them for future campaign and project works.

#### **Duties**

- Support beverage packaging reduction and recovery activities
- Assist in the development, promotion and implementation of outreach strategies
- Create content for social media, newsletters, and press releases
- Engage project stakeholders and outreach to property management and other parties
- Support administrative tasks for project events and meetings

#### **Requirements**

- Non-first year university students majoring in Journalism, Media, Communications, Marketing, Environmental Science, Sustainability or related disciplines would be preferred
- Excellent communication and organization skills
- Good knowledge in sustainability/ circular economy/ current waste policies and waste management strategies
- Experience with organizing campaigns a plus
- Skills in graphic design and video editing are advantages



### **Projects (Vacancy: 1)**

The intern will work closely with our project team to support community recycling projects and research in resource recovery and waste management. The selected candidate will have the opportunity to work in the office and out in the field. This is an excellent opportunity for those interested in environmental issues and willing to gain hands-on experience working on projects and research that inform strategies and government policy.

### **Duties**

- Conduct research related to waste management issues in Hong Kong
- Assist in field studies and interviews with beverage companies/ recycling industry stakeholders
- Assist in the operation and reporting for community recycling projects with field surveys, data collection and database management
- Support administrative tasks for projects and meetings

### **Requirements**

- Non-first year university student majoring in Environmental Science, Sustainability, Policy or related disciplines would be preferred
- Excellent verbal communications skills
- Excellent writing skills in English and Chinese
- Good knowledge of sustainability/ circular economy/ current waste policies and waste management strategies
- Proficient in Excel and Word
- Experience in conducting research/studies or statistical analysis will be a plus